



GHANA INVESTMENT PROMOTION CENTRE

Form GIPC/T1

Fee:

REGISTRATION OF TECHNOLOGY TRANSFER AGREEMENT FORM

Under the Ghana Investment Promotion Centre Act 2013

(ACT 865)

Information Supplied will be treated as
CONFIDENTIAL

TO BE COMPLETED IN DUPLICATE AND FORWARDED TO:-

The Chief Executive,
Ghana Investment Promotion Centre
P. O. Box M193
Accra
Tel: (233-302) 665125-9 Fax: (233-302) 663801
Email: info@gipcghana.com
Website: www.gipcghana.com

FOR GIPC OFFICE USE ONLY

1. Date Received at GIPC:
2. Conditions fulfilled under Section 4 of L.I. 1547

a) <input type="checkbox"/>	e) <input type="checkbox"/>	k) <input type="checkbox"/>
b) <input type="checkbox"/>	f) <input type="checkbox"/>	l) <input type="checkbox"/>
c) <input type="checkbox"/>	g) <input type="checkbox"/>	m) <input type="checkbox"/>
d) (i) <input type="checkbox"/>	h) <input type="checkbox"/>	n) <input type="checkbox"/>
(ii) <input type="checkbox"/>	i) <input type="checkbox"/>	o) (i) <input type="checkbox"/>
(iii) <input type="checkbox"/>	j) <input type="checkbox"/>	(ii) <input type="checkbox"/>
		(iii) <input type="checkbox"/>

.....
Name of Registration Officer

.....
Signature

1. INFORMATION ABOUT RECIPIENT PARTY

1.1 Name of Enterprise:.....

1.2 Address of Registered Office:

1.3 Date of Registration of Company:

1.4 Main business activities:

1.5 Actual recipient unit within the enterprise:

1.6 Legal Status of the unit:

(a) Limited Liability Subsidiary []

(b) Division []

(c) Division without separate legal existence []

(d) Other []

1.7 Location of the plant/place where production of goods or service related to the agreement is going to take place:

1.8 Shareholding structure:

(a) Ghanaian Shareholding (state name of main shareholders)

	Name	% Shareholding
(i)
(ii)
(iii)
(iv)

(b) Foreign Shareholding (state names and nationalities of main shareholders)

	Name	Nationality	% Shareholding
(i)
(ii)
(iii)
(iv)

1.9 Other Agreement registered or pending with GIPC

Title	Reference number & Date

2. INFORMATION ABOUT SUPPLYING PARTY

2.1 Name of Enterprise:.....

2.2 Address of Registered Office:
.....
(indicating house number, street, city, country)

2.3 Name and address of parent company (if any):
.....

2.4 Main business activities:
.....

2.5 Location of supplier's main production plant:
.....

3. GENERAL INFORMATION ABOUT THE AGREEMENT

3.1 (a) This agreement is: (i) a new agreement
(ii) a renewal

If it is a renewal, give reference number/date of approval of the existing agreement

.....

(b) Is this agreement based on any earlier Head of Agreement*
Yes [] No []

3.2 Title of agreement:

3.3 Duration of this agreement:

3.4 (a) Is the agreement on the licensing of an industrial property?
Yes [] No []

(b) If yes, state specific nature of industrial property

.....

* Head of Agreement means any agreement entered into by two parties which has among its terms a provision for the subsequent execution of a technology transfer agreement

- 3.5 (a) Is the industrial property registered in Ghana?
 Yes [] No []
 (b) If yes, give registration number and date

- 3.6 (a) Is the agreement on the supply of technical expertise?
 Yes [] No []
 (b) If yes, specify
- 3.7 (a) Is the agreement on supply of technological knowledge?
 Yes [] No []
 (b) If yes, specify
- 3.8 (a) Is the agreement on the provision of operating staff?
 Yes [] No []
 (b) If yes, specify type of personnel
- 3.9 (a) Is the agreement on the supply of managerial assistance?
 Yes [] No []
 (b) If yes, specify
- 3.10 (a) Is the agreement on training of personnel?
 Yes [] No []
 (b) If yes, specify area
- 3.11 (a) Is the agreement on other rights granted and/or services to be provided by the supplier?
 Yes [] No []
 (b) If yes, specify
- 3.12 Name products covered by the agreement
- 3.13 Name services covered by the agreement

6. Declaration:

I/We hereby confirm that the answers given on this Application Form are true and correct to the best of my/our knowledge.

I/We would be pleased to provide you with any further information you may require.

.....
SIGNATURE FULL NAME (IN BLOCK LETTERS)

.....
DATE PLACE

.....
OFFICIAL USE

7. SCHEDULES:

Please submit the following documents together with this form:-

- (i) Certified true copy of Certificate of Incorporation []
- (ii) Three (3) original/certified copies of the Agreement to be registered []
- (iii) A detailed Training Schedule []
- (iv) The yearly forecast of fees to be transferred to the Technology Transferor during the term of the Agreement []
- (v) Evidence of industrial property registrations if applicable []
- (vi) Audited accounts for the two (2) most recent years of the Transferee Company []
- (vii) Copy of Company Regulations []
- (viii) A copy of GIPC Registration Certificate []
- (ix) A copy of GIPC Renewal of Registration Certificate if applicable []

8. NOTES:

If there should be changes in respect of the following:-

- (a) Enterprise name/status
- (b) Location
- (c) Ownership Structure
- (d) Project Concept
- (e) Category of technology transferred
- (f) Status of the agreement registered; and
- (g) Amendment to agreement

after this registration, please notify the Centre accordingly.